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63-1676

RECORDS RETIREMENT REQUEST 63-111				ASSIGNED BY RECORDS CENTER	
				JOB NO. 63-111	
Submit original and 3 copies to Records Center. One copy will be returned to the originating office when material is accessioned by Records Center. Additional copies may be prepared as indicated by your ARO.				FOR REFERENCE SERVICE ON RECORDS TRANSFERRED TO STORAGE COMPLETE FORM 490 AND REFER TO ABOVE JOB NUMBER.	
PART I (TO BE COMPLETED BY THE RECORDS CUSTODIAN)					
TO: Chief, Records Center.		FROM: (Office) Comptroller		General Accounting Office	
		BRANCH			
				SECTION	
APPLICATION IS MADE FOR RETIREMENT OF THE RECORDS DESCRIBED BELOW					
DESCRIPTION OF FILE SERIES (Include: Name of File, Contents, Function, Arrangement and Inclusive Dates.) IF NECESSARY TO LIST RECORDS, USE FORM NO. 140A, RECORDS SHELF LIST (Check appropriate box below.)					
Name of File: General Accounting Office Audit Records and Working Papers					
Contents: Correspondence, reports, working papers.					
Function: Used for surveying and reporting on The Central Intelligence Agency					
Arrangement: Filed by Agency Component.					
Inclusive Dates: 1960 - 1962					
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> DOC <u>33</u> REV DATE <u>26-3-87</u> BY ORIG COMP <u> </u> OPI <u>38</u> TYPE <u>01</u> ORIG CLASS <u>5</u> PAGES <u>6</u> REV CLASS <u>8</u> JUST <u>22</u> NEXT REV <u>2011</u> AUTH: HR 10-2 </div>					
<input type="checkbox"/> SHELF LIST ATTACHED		<input type="checkbox"/> SHELF LIST INCLUDED IN TRANSFER			
CLASSIFICATION OF RECORDS Secret			FILE EQUIPMENT OCCUPIED BY RECORDS <input type="checkbox"/> LETTER <input type="checkbox"/> OTHER (specify) <input checked="" type="checkbox"/> LEGAL 4 NUMBER OF DRAWERS		
APPROXIMATE REFERENCE ACTIVITY PER MONTH					
LOCATION OF RECORDS 25X1A9A					
BUILDING	ROOM	EXTENSION	DATE		
South	229		19 Sept. '62		
PART II (TO BE COMPLETED BY THE AREA RECORDS OFFICER)					
TYPE OF MATERIAL <input checked="" type="checkbox"/> RECORD <input type="checkbox"/> NON-RECORD					
RESTRICTIONS ON USE OF RECORDS (If no restrictions write "None") PLACE IN OFFICE OF THE COMPTROLLER					
GRILLED AREA. Restrictions: To be recalled by for the following GAO officers only: Mr. A. T. Samuelson GAO code 129, ext. 5141; Mr. Eugene Pahl GAO code 129, ext. 5561; Mr. J. Benjamin Williams GAO code 129, ext. 5561; Mr. Robert F. Keller GAO code 129, ext. 3561.					
DISPOSITION AUTHORIZATION					
CITE SCHEDULE OR AUTHORITY Permanent Material					
25X1A9A					
BUILDING	ROOM	EXTENSION	DATE		
Headquarters	6B69		19 Sept. 1962		

25X1

Approved For Release 2003/04/17 : CIA-RDP80-01240A000100140046-7

Approved For Release 2003/04/17 : CIA-RDP80-01240A000100140046-7

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63-111-1625

RECORDS SHELF LIST		JOB NO. 63-111
NOTE: Prepare in duplicate and submit original to Records Center		TOTAL NO. OF CONTAINERS 6 boxes
OFFICE	DIVISION	BRANCH
General Acctg. Office		
CONTAINER NO.	DESCRIPTION AND DATES	
	<u>Index to Files</u> <u>General Accounting Office</u> <u>Working Papers & Reports</u> <u>Covering CIA Audit</u>	
Box 1	GAO Report on Review of Selected Activity of CIA - Original and 3 copies GAO Briefing Document - Original and 1 copy Memoranda Related to GAO Report 4 copies of CIA's General Counsel memo 7/28/61 1 copy of CG's 5/16/61 ltr to DCI 2 copies of CG's ltr to Hon Paul J. Kilday M.C. 5/16/61 4 copies B-133200 5/23/61 Comp.Gen. to Hon. Allen Dulles 2 copies Comp.Gen. ltr to Hon. Carl Vinson M.C. 6/21/62 4 copies Comp.Gen. ltr 5/23/61 to Hon Carl Vinson, M. C. 5/15/61 memo to file re DD/I Approval of Retention of Documents 5/16/61 memo to file re meeting with Hon Paul J. Kilday ltr 5/17/61 from DCI to Comp. Gen. Ltr 5/18/61 from Hon. Carl Vinson to Comp. Gen.	
<i>Historical Material retained</i> <i>GAO Working files destroyed June 1980</i>	A. Reports Outline B. Draft Report - Plans and Support Components C. Draft Report - Intelligence Components D.1. Draft Report - Consolidated PP/Support and DD/I D.2-D.4. Draft Report - consolidated PP/Support and DD/I E. Letter Drafts F. Extra copies and draft report W/P G. Draft Report - Pahl H. Index and Report draft reviews by CIA officials	
	GAO Working Paper Files Deputy Director for Support (DD/S) 1. GAO Audit Access 2. Notes on Support Briefings Office of the Comptroller 3. Office of the Comptroller T. O. Index on W/P notes and organizational charts 4. 137 account and write up by Pahl 5. Fiscal Division - General 6. Fiscal Division - Claims Branch 6a. Fiscal Processing Branch 7. Fiscal Division - Accounting Branch 6b. Disbursing Branch 8. Fiscal Division - Travel Branch 9. Fiscal Division - Financial Analysis Staff 10. CIA Legislative History File 11. Budget Division	

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General Acctg. Office		6 boxes
BRANCH	SECTION	
CONTAINER NO.	DESCRIPTION AND DATES	
Box 2	<p>Office of the Comptroller (Cont'd)</p> <p>12. Finance Division</p> <p>13. Industrial Contract Audit Division</p> <p>14. Audit Staff and Misc. Audit Report and Program</p> <p>Office of General Counsel</p> <p>Text and Explanation of Statutes and E. O. Relating to CIA</p> <p>Office of Logistics</p> <p>15. Notes Re O/L and Procurement Division</p> <p>16. Procurement Division</p> <p>17. Printing Services Division</p> <p>18. Real Estate and Construction Division</p> <p>19. Supply Division</p> <p>20. Transportation Division</p> <p>Office of Security</p> <p>Security Regulations Folder</p> <p>Document Control and Instruction Notes</p> <p>Deputy Director Intelligence (DD/I)</p> <p>21. Intelligence Group DD/I, Voucher Fund Exp. and Oblig.</p> <p>22. DD/I Functional Statement and Organizational Charts of DD/I Components</p> <p>23. DD/I Budget Justifications</p> <p>24. Management Staff Reports Dealing with DD/I</p> <p>25. DD/I, Survey W/P</p> <p>26. Foreign Documents Division W/P on Review Findings and Report</p>	
Box 3	<p>27. FDD Administrative Staff</p> <p>28. Foreign Documents Division</p> <p>29. FDD Support Branch</p> <p>30. FDD USSR Branch</p> <p>31. FDD/Joint Publications Research Service</p> <p>32. FDD JPRS (Employees Contracting with JPRS)</p> <p>33. FDD Consolidated Translation Survey (Publications)</p> <p>34. FDD Minutes on Meetings of Committee on Exploiting of Foreign Documents</p>	
25X1	<p>37. FDD Management Staff Forms Survey</p> <p>Office of Central Reference</p> <p>38. OCR Current Folder (Organizational Chart and Annual Report)</p> <p>39. OCR/Admin. Staff External Projects (Folder No. 1)</p> <p>40. OCR/Adm. Staff External Projects (Folder No. 2)</p> <p>41. OCR/Biographic Research Projects</p> <p>42. OCR/Liaison and Collection Division</p>	

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CONTAINER NO.	DESCRIPTION AND DATES		
Box 4	<p>Office of Central Reference (Cont'd)</p> <p>43. OCR Publications, Reports and Hearings, EEAI, MIRA, etc.</p> <p>44. Distribution List by Library of Congress of MIRA and EEAI</p> <p>Office of Basic Intelligence</p> <p>45. W/P Office of Basic Intelligence</p> <p>46. OBI Functional Statements and Mission Reports and National Intelligence Surveys</p> <p>Office of Research and Reports</p> <p>47. Office of Research and Reports Functional Statement and Review Summary</p> <p>48. Voucher Audit Program for ORR</p> <p>49. ORR - Audit of Travel</p> <p>50. ORR - Audit of External Research</p> <p>51. ORR - Audit of Payroll</p> <p>52. ORR - Administrative Staff</p> <p>53. ORR Assistant Director</p> <p>53a. Economic Research Area</p> <p>54. ORR - Geographic Research Area</p> <p>55. ORR/Publications Staff</p> <p>56. ORR/Economic Intelligence Committee</p> <p>57. ORR [REDACTED]</p> <p>58. ORR External Research Contracting Review of Findings - Copy (RD) XG 1239 to ZS088</p> <p>59. MRD Runs of ORR/ERA Man Hour, and Project Titles</p> <p>60. ORR/1961 and 1962 External Research Program and ORR/EIC Subcommittee Annual Report 1960 and 1961</p>		
Box 5	<p>61. ORR Publications, Reports and EIC Handbook Production, Planning and Briefing Paper W/P Coad RM-1 thru RM-12</p> <p>Office of Scientific Intelligence</p> <p>62. Budget Statement and Organization Chart, 1961</p> <p>63. OSI - General - Survey Findings</p> <p>64. OSI - Programming</p> <p>65. OSI - External Research Program W/P</p> <p>66. OSI - 1961 and 1962 FY Production Program and FY 1962 External Research Program Projects and Back up book</p> <p>Office of National Estimates</p> <p>67. ONE General - Review Scope and Findings</p> <p>68. ONE Selected Post Mortems and Comments</p> <p>69. ONE - NIE Programs</p> <p>70. National Intelligence Estimates and Memo's for the U.S. Intelligence Bd.</p> <p>71. List & Copies of ONE Post Mortems Furnished by Mr [REDACTED]</p> <p>72. [REDACTED]</p>		

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OFFICE

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CONTAINER NO.

DESCRIPTION AND DATES

Box 6

Office of National Estimates (Cont'd)

73. Suggested Audit Program for CIA after 7/1/62

Administrative Files (Cont'd in Box 6)

GAO Administrative (Job) Subject Matter Files and Misc. Papers

(1) 10 X 12 Manila Envelope Containing

CIA Misc. Regulations, NSCID's, DCID's

(1) Binder CIA Regulations with Listing.

(4) Binders of Office of the Comptroller CIA's Finance Division
Operating Procedures

(3) Binders - CIA Comptroller Instructions

(1) Binder Finance Division Chart and Description of Accounts

25X1A9A

Documents Retained/

FOR G.A.O.

Records Management Officer

in the Office of the Comptroller, CIA. 6E-69 Headquarters Building, Code

1. Copy of Document Control Form 140
2. Assignment File
3. Correspondence File
4. GAO No Audit Cover Contracts with other Government Agencies
5. Report on Review of CIA (1 copy)
6. GAO Briefing Document (1 copy)
7. Memo's Relating to GAO Report (1 copy each of 5)
8. Index to GAO CIA Audit Work Papers (SEE Box #1)

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